

A Corporation Not-For-Profit
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Access Control Committee
Meeting Minutes 1-27-10

8:00 AM golf club house present: Gregg Miller, Cecil Pendergrass, Chris Schrank, Bob Sutherland, and Brian Mook

Quorum established

Minutes Approved Minutes from the committee's most recent meeting on January 12, 2010 were approved.

Reports

Information on accidents within Gateway, as well as information on how other communities deal with golf cart problems were not available. This information should be available by next week.

Old Business

1. Portable Transponder Applications.

The following portable transponder applications were reviewed with the following results:

<u>Name</u>	<u>Disposition</u>
Bidney, G.	1 Approved
Caruso, T.	1 Approved
Cherry, B.	1 Approved
DeGusipe, C.	More information required
Detty, M.	1 Approved
Kropka, B.	1 Approved
Krueger, J.	1 License Plate transponder Approved
Mannarino, F.	1 Approved
Potts, J.	1 Approved
Vidovic, J.	1 Approved

2. Lee County Sheriff's Office visit follow-up

- a. Cecil will obtain traffic incident report numbers for all of Gateway and also for Gateway Greens only from LCSO as well as obtain a copy of the sample trespass letter we can send to LCSO authorizing them to take action within our community on trespass violations.
- b. Gregg will check with the Board to see how they want to proceed with trespass signage.

- c. Chris will check with other gated communities to see what kinds of golf cart issues they may have, and how they are handling them. He will also inquire about their experiences with revising traffic regulations in their communities.

New Business

1. Transponder Deactivation for Multiple Property Owner.

Following discussion on this topic Bob Sutherland made the following motion, which was seconded by Chris and unanimously approved:

"The committee recommends the Board obtain a legal opinion clarifying whether each property stands alone for purposes of interpreting our policy, or if a delinquency on one property constitutes a delinquency for all properties. A 'stands alone' opinion would result in a 'no deactivation' recommendation by the committee. A 'delinquency for all properties' opinion would result in a 'deactivation' recommendation by the committee."

2. Revised Gate Access Policy language.

Brian moved the following revised policy language be proposed to the Board. This motion was seconded by Bob and unanimously approved:

Section 3.f. of the Gate Access Policy be revised to read:

"Rental Vehicles and Portable Transponders. Homeowners and resident family members eligible to receive transponders may do so for rental vehicles, and may qualify for portable transponders as outlined below. The transponder prices shown in the list of "GGCA Transponder Eligibility and Prices", Attachment D, will apply. Frequent, short-term vehicle rentals, motorcycles, and vehicles with windshields which obstruct the transponder signal may qualify for a portable transponder, which may be acquired or renewed on a case-by-case basis under Section 3.c. ("Appeals") of this policy."

3. Westlinks Fence.

The committee was in agreement that, under the current circumstances, removing the fence (or part of the fence) will represent some increased risk, but not a significantly increased risk with respect to safety.

4. Dougherty Fund-Raiser Party.

Following discussion on this subject Bob Sutherland made the following motion which was seconded by Chris and unanimously approved:

"The committee supports the concept of a fund-raiser event provided the liability needs of Gateway Greens are met with respect to sanitation (toilets and refuse), property damage, emergency vehicle access, parking, security, etc."

The committee further recommends to the Board that it review this issue, and that an alternative site for this event be located, such as the Pavilion at the Soccer Fields. Should the Board wish to proceed with authorizing this event, before doing so the committee recommends the Board require Mr. Dougherty to provide documentation that:

- All necessary permits required by the County have been obtained.
- Acceptable protections to Gateway Greens for the liability concerns listed above are in place (substantial bond secured, event insurance in an acceptable amount, etc.).

5. Obstructive Windshield Criteria and Procedure.

Gregg proposed the committee recommend to the Board the following criteria and procedure for dealing with obstructive windshield applications for portable transponders. The committee unanimously approved:

- a. Criteria – The Main Gate Guard determines that an eGo tag will not work anywhere on the windshield; the car model is listed on one of the lists on file at the guardhouse; there is documentation etched into the windshield glass itself identifying the windshield type.
- b. Recommended procedure to ensure continued eligibility:
 - 1) Alliant maintains list of all portable transponder holders
 - 2) If a portable transponder holder applies for a permanent transponder Alliant will issue the permanent transponder (assuming person is eligible) and request justification for continued use of the portable transponder.
 - 3) Justification reviewed by Access Control Committee and either approved or denied.
 - 4) Non-receipt of timely justification, or committee denial results in deactivation of the portable transponder.
 - 5) Also, policy provides for periodic submission of updated forms to be submitted for verification of all transponders.
6. Ordering New Supply of Portable Transponders.

Brian moved the committee recommend Board approval of the purchase of thirty (30) new portable transponders from TEM at the price of \$33.72 each. This motion was seconded by Gregg and unanimously approved.

Date of Next Meeting

Our next meeting was scheduled for Wednesday, February 3, 2010.

The meeting adjourned at 9:25 a.m.

GPM
2/1/10