

Gate Access Committee

Meeting minutes 3-31-09

8:00 AM golf club house present: Gregg Miller, Bob Sutherland, Brian Mook, Burnie Williams, Chris Schrank

Gate Access Committee guidelines were distributed to committee members

The committee unanimously nominated Gregg Miller as Chairman.

Burnie gave an update on the status of TEM's efforts: new telephone access devices installed at Hidden Links and Walden Lakes, the larger memory chip has been installed at Hidden Links and now all gate info can be updated from Alliant's office simultaneously.

Gregg provided committee a detailed rewrite of the transponder procedures document.

After checking with Alliant on many gated communities they manage and with TEM on the communities they have installed the committee learned that no community requires drivers license nor vehicle registration on their transponder application form. After considerable discussion the committee decided that both should be removed from our resident information forms.

Bob advocated looking long term on consideration of procedures so as not to repeat problems with bar codes. Discussion on manpower requirements; not only to input new transponder data but also to maintain database. Also questions on what fields were available in Gatehouse software?

Gregg expressed opinion that we had too many forms and was looking into how to consolidate.

Further discussion on golf course management requirement to keep employee list updated.

Big question: are access control devices an amenity extended to residents?

Then long discussion of Gregg's new transponder procedures document.

Meeting adjourned 9:45